**BLM - El Centro Field Office**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #1a – 1c – The dates are inconsistent. #1c indicates data was gathered and entered into RMIS 2/2020, however ending month in #1a is 9/2020.
* #2 – 5 – Applicant must verify responses by final submission.
* #9a – Applicant must further explain its "systematic methodology" for evaluating soil conditions of its OHV Opportunities.
* #9b – Applicant must further explain its methods to address soil issues.
* #13 – Applicant must verify responses by final submission.

**Ground Operations, El Centro Ground Operations G21-01-09-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #10 – This is a duplicate of #3. Applicant must remove.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* This Application’s Grant request significantly increased compared to Applicant’s G19 Application. Applicant must state the reason(s) for the increase in the Project Description – List of Deliverables section, “Other” line item.
* Staff #2 “Facility Maintenance” – Applicant must clarify the number of positions this line item covers. Applicant must also justify the increase in hours as last year the combined total for these line items were less.
* Staff #3 “Signing and Trash Pickup” – Applicant must clarify the need for this position as trash pick-up is already being completed by Staff #1, 2, and 4.
* Staff #4 “Park Ranger” – Applicant must clarify the number of positions this line item covers. Applicant must also justify the increase in hours as last year the combined total for these line items were less.
* Staff #6 and 7 – Hours significantly increased compared to last year’s Application. Applicant must justify the increase.
* Staff #8 and 9 – Applicant must further justify the need for these positions as well as hours requested. Line items appear duplicative of Staff #7.
* Contracts “Trash Collection” – Cost seems excessive. Applicant must further clarify how the cost was determined.
* Materials/Supplies #5 “Generator” – Applicant must further clarify the need for this line item as four were requested in last year’s Application.
* Equipment Use Expenses #1 “Rented Heavy Equipment” – Cost seems excessive. Applicant must further clarify how the cost was determined.
* Other(s) #1 “Dust Suppressant” – Line item appears to be a Contract. If so, Applicant must move line item to the Contract category. If not a Contract, Applicant must clarify.

***Evaluation Criteria***

* #2 – Narrative does not support the selection “Additional damage to facilities”. Applicant must provide additional details and/or examples for how “failure to complete the Project will result in…” for the unsupported selection, not how the completing the project will protect.
* #3 – Narrative does not support the selection of “Maintaining trails that provide for multi-use” and “Providing varied levels of riding difficulty”. Applicant must provide examples of the activities performed as part of the Project to support these selections.
* #4 – Narrative does not support the selections. Applicant must state the date with year as meetings may not be held more than 12 months prior to filing the preliminary Application.
* #5 – Narrative does not support the selection. Charla Teeters is not an eligible partner because she is not an organization. The Navy is not an eligible partner because they are maintaining closed area signs, which is not an eligible Project activity in a Ground Operations Project. Glamis store is not an eligible partner because work performed is outside of the Project scope. Additionally listed partners must be listed separately with an explanation of work to be performed on the Project.
* #6 – Narrative does not support the selection of “Protecting Cultural Sites”. Law Enforcement patrols is not an eligible activity in a Ground Operations Project.
* #7 – Project Description and/or Project Cost Estimate sections do not support the selection of “Signs, sign posts, or…” are made with recycled materials.
* #8 – Background and/ or Project Description sections do not support the selections.

**Restoration, El Centro Restoration G21-01-09-R01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

**“Describe how the proposed Project relates to OHV Recreation and how OHV Recreation caused the damage - 4970.11(f)(1)(C).”**

* Applicant must provide how OHV Recreation has caused the damage.

***Project Cost Estimate***

* Staff – All line items – It is unclear what each position will be doing on the Project. Applicant must provide specific job functions of each position. Additionally, Applicant must provide the anticipated number of staff for each line item.
* Materials/Supplies # 3 “Signing Tools” – Applicant must clarify what types of tools are being requested, and how the cost was determined.
* Materials/Supplies # 4 “Personal Protective Equipment” – Compared to like Projects this line items appears excessive. Additionally the quantity and unit of measure methodology the Applicant used is unclear.
* Materials/Supplies # 6 “UTV Rack to hold signs” – This item should be moved to the “Other” category.

***Evaluation Criteria***

* #2 – The narrative does not support any of the selections. Applicant must further describe the severity of impacts to the selections if the Project is not funded.
* #4 – Narrative does not support the selection of “Site Monitoring” and “Identification of Alternate OHV routes”. Applicant must revise the narrative to clarify these selections.
* #7 – Applicant must provide the specific number of participants who attended the public meeting.
* #10 – Narrative does not support selection. Incursions are still happening, therefore, the underlying problem has not been resolved.
* #11 – Project Description and narrative does not support the selection as there is no Active Restoration activities included with this Project proposal.
* #12 – Narrative does not support the selection. Applicant must provide additional information supporting the damage was caused by current legal or illegal OHV Recreation.

**Education & Safety, El Centro Safety G21-01-09-S01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Applicant must spell out acronyms.
* Staff #1 “GS 11 Supervisory ORP EMT” – Applicant must clarify what “band performance” means and how it relates to the scope of the Project.
* Staff #11 “TDY BLM EMT Staff for Holiday Ops” – Hourly rate appear excessive compared to like Projects. Applicant must provide additional information how hourly rate was determined.
* Materials / Supplies #1 “EMS and SAR Supplies” – Costs significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the costs. Applicant must clarify if the increase is still caused by “increase in cost from medical equipment and pharmaceuticals” (language was used in previous Application).
* Equipment Purchases #1 “Jaws of Life” – Applicant must move line item to the “Other” category. To be defined as Equipment it must be motorized.

***Evaluation Criteria***

* #6 – Narrative does not support the selections. Applicant must provide the date (include the year) of the public and stakeholder meeting.
* #13 – Applicant must verify staff overtime is not included in the Project cost estimate.
* #14 – “Other – ROV/UTV certification” does not appear to be types of training personnel possess. Applicant must provide additional details to support the selection.
* #15 – Applicant must confirm data for OHV search and rescue operations and providing medical aid to OHV operators occurred during the prior calendar year.

**Law Enforcement, El Centro Law Enforcement G21-01-09-L01**

***Needs Assessment***

* #1 Applicant is reminded that activities such as privately sponsored OHV events are not eligible for funding. Applicant must confirm events are open to the public.

***Project Certification***

* No comment.

***Project Cost Estimate***

* Staff #1 – 5 “Senior Law Enforcement Ranger” – Line items are duplicative; Applicant must combine line items or explain the need for separate line items.
* Staff #7 “Detailed Law Enforcement Rangers” – Applicant must update the notes section and provide a current methodology for how the cost was determined. Stated methodology does not match the total for the line item.
* Staff #8 &10 “Law Enforcement Ranger GS9” – Line items are duplicative; Applicant must combine line items or explain the need for separate line items.
* Staff #9 “Law Enforcement Technician” – Maintenance typically is a Ground Operations activity; thus, Applicant must clarify the meaning of maintenance for this Project.
* Equipment Purchases #1 “Trailer” – Applicant must move to “Other” line item. Trailer is not considered Equipment because it is not motorized. Additionally, Applicant must provide what percent trailer will be used on the Project and adjust line item cost accordingly to reflect that percentage of use.